

AUDIT AND STANDARDS COMMITTEE

Thursday, 27th July, 2023
6.30 pm





AUDIT AND STANDARDS COMMITTEE

ROOMS 2 & 3, TOWN HALL

Thursday, 27th July, 2023 at 6.30 pm

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Legal & Democracy by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall or the Contact Centre, Parker Lane, Burnley. Forms are also available on the Council's website <https://bit.ly/2BW7d2>

Whilst we have returned to holding meetings in person we have limited space for members of the public to attend due to Public Health guidance. Should you wish to attend you are advised to contact democracy@burnley.gov.uk in advance of the meeting.

AGENDA

1) Apologies

To receive any apologies for absence.

2) Minutes

5 - 8

To approve as a correct record the minutes of the previous meeting, held on 16th March 2023.

3) Additional Items of Business

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered as a matter of urgency.

4) Declarations of Interest

To receive any declarations of interest from Members relating to any item on the agenda, in accordance with the provisions of the Code of Conduct.

5) Exclusion of the Public

To determine during which items, if any, the public are to be excluded from the meeting.

6) Public Question Time

To consider questions, statements or petitions from Members of the Public.

PUBLIC ITEMS

- | | |
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| 7) External Auditor's Annual Report on Burnley Borough Council 2021/22 | 9 - 38 |
| To receive the annual report of the External Auditors for 2021/22. | |
| 8) External Audit Plan 2022/23 | 39 - 64 |
| To consider the External Audit Plan 2022/23 from Grant Thornton. | |
| 9) Annual Governance Statement 2022/23 | 65 - 78 |
| To approve the Annual Governance Statement 2022/23. | |
| 10) Strategic Risk Register 2023/24 | 79 - 114 |
| To consider the Strategic Risk Register 2023/24. | |
| 11) Internal Audit Opinion 2022/23 | 115 - 126 |
| To consider the Internal Audit Opinion 2022/23. | |
| 12) Internal Audit Plan 2023/24 | 127 - 132 |
| To consider the Internal Audit Plan 2023/24. | |
| 13) External Review Report | 133 - 144 |
| To consider a report on the progress on the External Review of Internal Audit action plan. | |
| 14) Standards Complaints Updates | 145 - 152 |
| To receive an update on complaints about Members of the Council. | |
| 15) Work Programme | 153 - 154 |
| To consider the Work Programme for the current year. | |

PRIVATE ITEMS

MEMBERSHIP OF COMMITTEE

Councillors

Councillor Margaret Brindle (Chair)
Councillor Asif Raja (Vice-Chair)
Councillor Howard Baker
Councillor Gail Barton
Councillor Karen Ingham

Councillor Lubna Khan
Councillor Gordon Lishman
Councillor Mark Payne
Councillor Andy Wight

Co-opted Members

Councillor Kathryn Haworth, Habergham

External Auditor

Helen Stevenson, Grant Thornton-External

Eaves Parish Council
Vacancy, Parish Council representative
David Swift, Independent Member
Stuart Arnfield, independent Member

Auditor
Georgia Jones, Grant Thornton-External
Auditors

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